

CLAIM FOR DAMAGE RESULTING FROM SECURITY SCREENING		INSTRUCTIONS: Please read carefully the instructions on the reverse side and supply information requested on both sides of the form. Use additional sheet(s) if necessary.	
1. Submit to: Jackson Hole Airport Board P.O. Box 159 Jackson, WY 83001		2. Name, address and phone number of claimant and claimant's personal representative, if any. (<i>Number, street, city, state and zip</i>)	
3. Date of Birth	4. Marital Status	5. Date of Accident	7. Time (a.m. or p.m.)
8. BASIS OF CLAIM (<i>State in detail the known facts and circumstances attending the damage, identifying person and property involved, the place of occurrence and the cause thereof</i>)(<i>Use additional pages if necessary</i>)			
9. PROPERTY DAMAGE			
Name of Owner (<i>if other than Claimant</i>)		Address of Owner (<i>Number, street, city, state and zip</i>)	
10. WITNESSES			
Name		Address (<i>Number, street, city, state, zip and telephone number if known</i>)	
11. AMOUNT OF CLAIM (<i>in dollars</i>)		\$	

I CERTIFY THAT THE AMOUNT OF CLAIM COVERS ONLY DAMAGES CAUSED BY THE ACCIDENT ABOVE AND AGREE TO ACCEPT SAID AMOUNT IN FULL SATISFACTION AND FINAL SETTLEMENT OF THIS CLAIM.

12a. SIGNATURE OF CLAIMANT	12b. Phone No.	13. DATE OF CLAIM
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CRIMINAL PENALTY FOR PRESENTING FRAUDULENT CLAIM OR MAKING FALSE STATEMENTS: Fine of not more than \$10,000 or imprisonment for not more than 10 years or both. (See W.S. §6-3-407)

INSTRUCTIONS

Complete all items – insert the word “NONE” where applicable

CLAIM SHALL BE DEEMED TO HAVE BEEN PRESENTED WHEN THE JACKSON HOLE AIRPORT BOARD RECEIVES FROM CLAIMANT, HIS DULY AUTHORIZED AGENT, OR LEGAL REPRESENTATIVE, AN EXECUTED CLAIM FORM OR OTHER WRITTEN NOTIFICATION OF AN INCIDENT, ACCOMPANIED BY A CLAIM FOR MONEY DAMAGES IN A **SUM CERTAIN** FOR LOSS OF PROPERTY ALLEGED TO HAVE OCCURRED BY REASON OF THE INCIDENT. THE CLAIM MUST BE PRESENTED TO THE JACKSON HOLE AIRPORT BOARD WITHIN **TWO YEARS** AFTER THE CLAIM ACCRUES.

The claim may be filed by a duly authorized agent or other legal representative, provided evidence satisfactory to the Airport Board is submitted with said claim, establishing express authority to act for the claimant. A claim presented by an agent or legal representative must be presented in the name of the claimant. If the claim is signed by the agent or legal representative, it must show the title or legal capacity of the person signing and be accompanied by evidence of his/her authority to present a claim on behalf of the claimant as agent, executor, administrator, parent, guardian or other representative.

The amount claimed should be substantiated by competent evidence as follows:

(a) In support of claims for damage to property which has been or can be economically repaired, the claimant should submit at least two itemized signed statements or estimates by reliable, disinterested concerns, or, if payment has been made, the itemized signed receipts evidencing payment.

(b) In support of claims for damage to property which is not economically repairable, or if the property is lost or destroyed, the claimant should submit statements as to the original cost of the property, the date of purchase, and the value of the property, both before and after the accident. Such statements should be by disinterested competent persons, preferably reputable dealers or officials familiar with the type of property damaged, or by two or more competitive bidders, and should be certified as being just and correct.

(c) Failure to completely execute this form or to supply the requested material within two years from the date the allegations occurred may render your claim “invalid.” A claim is deemed presented when it is received by the Jackson Hole Airport Board, not when it is mailed.

Failure to specify a sum certain will result in invalid presentation of your claim and may result in forfeiture of your rights.

INSURANCE COVERAGE

In order that subrogation claims may be adjudicated, it is essential that the claimant provide the following information regarding the insurance coverage of his property.

14. Do you carry insurance covering the claimed loss? _____ If yes, give the name and address of the insurance company and policy number.

15. Have you filed a claim on your insurance carrier in this instance, and if so, is it full coverage or deductible?

16. If deductible, state the amount.

17. If a claim has been filed with your carrier, what action has your insurer taken or proposes to take with reference to your claim? *(It is necessary that you ascertain these facts.)*